

QUEEN CITY ISD COPPA AND CIPA COMPLIANT ACCEPTABLE USE POLICY FOR STUDENTS

Updated 10/19/15

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. However, with this access also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Therefore, the District, in compliance with the Children's Internet Protection Act (CIPA) and the Children's Online Privacy Protection Act (COPPA) has adopted an Internet Safety Policy, which includes the following safety measures:

1. Providing filtering software which blocks students' access to obscenity, pornography, and other inappropriate or harmful material for minors.
2. Training teachers in monitoring students' use of the Internet. The District will act "as the parent" in that it will monitor all disclosure of personal information by students online and all such actions will be for educational purposes only, such as requesting help or taking tests online.
3. Training all students on Internet safety including training students to ask permission from the teacher before giving out any information online.
4. Obtaining parental permission before publishing on the District homepage any student's work, picture, name, or other personal information.

Students, however, are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communication apply. The network is provided for students to conduct research and communicate with others in a manner that is in accordance with the educational goals of Queen City ISD. Access to network services will be provided to students who agree to this acceptable use of the Internet and who agree to act in a considerate and responsible manner. **ALL INTERNET USAGE IS SUBJECT TO ADMINISTRATIVE REVIEW FOR VIRUS SCANNING OR INAPPROPRIATE USE.**

INAPPROPRIATE USE: The District cautions all users to be aware of unacceptable conduct when using the electronic information resources via an educational network. Unacceptable conduct includes but is not limited to the following:

1. Using the network for any illegal activity, including violation of copyright or other contracts.
2. Using the network for political purposes or commercial gain.
3. Degrading or disrupting equipment of system performance.
4. Vandalizing the data of another user.
5. Wastefully using finite resources.
6. Gaining unauthorized access (hacking) to resources or entities.
7. Invading the privacy of individuals.
8. Using another student's login (even with that student's permission since this violates the security of the network).
9. Posting anonymous messages.
10. Placing unlawful information on the system.
11. Using abusive or otherwise objectionable language in either public or private messages.
12. Sending messages that are likely to result in loss or damage to any work, data or systems.
13. Sending "chain letters" or "broadcasting" messages to lists or individuals, and any other type use that would cause congestion of the network or otherwise interfere with the work of other users.
14. **Using email accounts at school other than the ones issued by the school through Google Apps for Education.**
15. Communicating from school via chatrooms except under the direction of a teacher for the purpose of fulfilling state skill requirements in technology application courses.

16. **Connecting personally-owned devices, with Internet connection capabilities, to the school network without prior permission.**
17. **Accessing the Internet on personally-owned devices such as laptops, electronic book readers, iPads, personal cell phones, etc. without specific permission from the school as to when this is allowable.**
18. Accessing electronic book readers (such as the Kindle, iPad, etc.) without specific permission from the school. Digital books for eBook Readers must be downloaded on networks other than the school's.
19. Accessing online videos, online radio stations or other online music on the district network with the following exception: student-based needs such as when a student is required to download music clips or video (in accordance with the 30 seconds or less copyright legal provisions) to satisfy technology applications TEKS requirements. The student may download music or videos only under the direct supervision of the teacher (or assistant) making the assignment, and, therefore, downloading or listening to online music or watching online videos is not allowed in a library setting unless the teacher who gave the assignment is present. Recreational listening of online music or watching online videos is prohibited for all network users, and, thus, no headphones shall be worn by students except in the situation described in the previous sentence or when use of an assigned network program requires their use.
20. Participating in any online game (including desktop games which can connect to the Internet) except for the purpose of instruction, and participation in an online game shall be under the direct supervision of a teacher or assistant.

SECURITY: Security on any computer system is a high priority, especially when the system involves many users. If a user identifies or has knowledge of a security problem on the network/internet, the user must notify the Queen City ISD Technology Director. The security problem should not be shown to other users. Queen City ISD reserves the right to deny access to the network for any user identified as a security risk or having a history of problems with other computer systems.

PENALTIES: Any attempt to violate the provisions of this acceptable use policy may result in a temporary suspension of the user's account, regardless of the success or failure of the attempt. In addition, school disciplinary action and/or appropriate legal action may be taken. Hacking and other unlawful activities on the Internet are federal offenses subject to fines or imprisonment.

Disclaimer: Queen City ISD makes no warranties of any kind, whether expressed or implied, for the services it is providing and is not responsible for any damages suffered by users. This includes loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by its negligence or user errors or omissions. Queen City ISD is not responsible for phone/credit card bills or any other charges incurred by user's own risk. Queen City ISD specifically denies any responsibility for the accuracy or quality of information obtained through its services.

ADDENDUM: Public Access to the Internet in our schools will be only during scheduled times authorized by Queen City Independent School District. Before access will be given each user will sign an Acceptable Use Policy (AUP) that will be filed with the school librarian. A written log will be maintained of all public users.

SIGNATURE PAGE

STUDENT COMPLIANCE STATEMENT FOR QCISD NETWORK/INTERNET ACCEPTABLE USE POLICY

I understand and will voluntarily abide by Queen City ISD's Acceptable Use Policy. I further understand that any violation of this Policy is unethical and may constitute criminal offense. Should I commit any violation, my access privileges will be temporarily suspended. In addition, school disciplinary action and /or appropriate legal action may be taken. My signature below indicates that I have read the Policy, understand its significance, and voluntarily agree to comply fully with all terms and conditions therein including not giving out any personal information on the Internet without my teacher's permission.

Student's Signature

Date

Student's Name Printed or Typed

Student's School Grade

PARENTAL PERMISSION

As the parent or guardian of this student, I have read the Queen City ISD Acceptable Use Policy. I understand that the Queen City ISD Network, which includes access to the Internet, is designed for educational purposes and that the District is making every reasonable effort to protect my child from harmful or inappropriate materials on the Internet. I will not hold Queen City ISD responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give my permission to Queen City ISD to allow my child to use the Internet and certify that the information contained on this form is correct.

Parent/Guardian Signature

Date

Parent/Guardian Name Printed or Typed

Home Phone Number

Street Address

City, State, Zip Code

My child's picture may be posted online. Please initial in blank. _____

My child's name may be posted online. Please initial in blank. _____

My child's work may be posted online. Please initial in blank. _____